



Business Continuity Planning

Partners Finance has developed a Business Continuity Plan on how we will respond to events that significantly disrupt our business. Since the timing and impact of disasters and disruptions is unpredictable, we will be flexible in responding to actual events as they occur. With that in mind, we are providing you with this information on our business continuity plan.

Contacting us

If, after a significant business disruption, you cannot contact us as you usually do at 713-629-0500 or investorrelations@partnersrealestate.com, you should go to our website at partnersrealestate.com. If you cannot access us through either of those means, you should contact the issuer of your product, if applicable.

Our business continuity plan

We plan to quickly recover and resume business operations after a significant business disruption and respond by safeguarding our employees and property, making a financial and operational assessment, protecting the Firm's books and records and allowing our customers to transact business. In short, our business continuity plan is designed to permit the Firm to resume operations as quickly as possible, given the scope and severity of the significant business disruption.

Our business continuity plan addresses:

- Data backup and recovery
- All mission critical systems
- Financial and operational assessments

- Alternate communications with customers, employees, and regulators
- Alternate physical location of employees
- Critical supplier, contractor, bank and counter-party impact
- Regulatory reporting
- Assuring our customers prompt access to their funds and securities if we are unable to continue our business

Varying disruptions

Significant business disruptions can vary in their scope, such as only the Firm's office, the city where we are located or the whole region. Within each of these areas, the severity of the disruption can also vary from minimal to severe.

In the event of a significant business disruption, we have plans in place to move to a back-up location or remote locations as necessary. In either situation, we plan to continue in business and notify you through our website partnersrealestate.com or our main number, 713-629-0500, how to contact us.

If the significant business disruption is so severe that it prevents us from remaining in business, we will apprise customers of that fact and other relevant events and appropriate next steps, if and as applicable.

For more information

If you have questions about our business continuity planning, you can contact us at investorrelations@partnersrealestate.com.